

To,

Date:

The Honorary Secretary
Naval Officers Institute
Katari Bagh
Kochi – 682004

MEMBERSHIP OF NOI KOCHI

Dear Sir,

1. I am writing to you to express my willingness/ desire to obtain membership at your Institute. Towards the same I state that, I will abide by all the rules and regulations of the Institute and I undertake to clear all dues well in time by a local cheque/ credit card.

2. Further, I state that I along with my dependent members/ guests will be fully aware of the dress code and maintain the code of conduct at all times at the Institute. I understand that the decisions taken by the managing committee of the Institute will be final and obeyed by me. My Bio-Data, two passport size photographs, copy of retired officer ID (for retired SSC officers), certificate from Head of the Department (for Class I Govt. Officers) and particulars of my family are enclosed herewith.

3. It is therefore requested that, the grant of membership to the undersigned may be considered accordingly.

Yours Sincerely

- Enclosure.**
1. Biodata
 2. Copy of retired officers ID
 3. Certificate from HOD
 4. Proof of local address
 5. Copy of Adhar / Election ID
 6. Copy of PAN
 7. One Stamp size photograph

From:-

Name :

Desig :

Address :
(A copy of Aadhar card/passport only to be submitted for address proof)

E- Mail Address :

Mobile No. :

Alternate No. :

NAVAL OFFICERS' INSTITUTE, KOCHI



APPLICATION FOR GRANT OF MEMBERSHIP (To Ex Officio Member)

BIO DATA AND PARTICULARS

1. FULL NAME :
(IN BLOCK CAPITALS)
2. FATHER'S NAME :
3. DATE & PLACE OF BIRTH :
4. NATIONALITY :
5. EDUCATIONAL QUALIFICATION :
6. PROFESSIONAL QUALIFICATION :
7. OCCUPATION / APPOINTMENT :
8. APPOINTMENT DATE :
9. LIKELY DATE OF DEMITTING OFFICE :
10. LIKELY DATE OF RETIREMENT :
11. DESIGNATION :
(Copy of company certificate to be submitted for proof)
12. BASIC PAY AND GRADE PAY :
13. FIRM / COMPANY / EMPLOYER :
14. OFFICIAL ADDRESS WITH :
CONTACT DETAILS
15. PRESENT ADDRESS WITH :
CONTACT DETAILS(Address proof required)
16. PERMANENT ADDRESS WITH :
CONTACT DETAILS
(A copy of Aadhar card/ passport/voter ID
only to be submitted)

Only latest
coloured
passport
photograph to
be affixed

17. PAN DETAILS :
(Copy required)

18. AADHAR CARD NO. :

19. HOBBIES :

20. INTERESTS

21. SPORTS ACTIVITY AND LEVEL OF :
PARTICIPATION

22. NAME AND ADDRESS WITH CONTACT NO. OF TWO EMINENT PERSONS
KNOWN IN KOCHI (FURNISHING FAKE INFORMATION WOULD RESULT IN
PERMANENT CANCELLATION OF MEMBERSHIP)

(A)

(B)

23. RANK, NAME , MEMBERSHIP NO. AND SIGNATURE OF TWO FULL
MEMBERS OF NOI KOCHI SPONSORING

(A)

(B)

24. PARTICULARS OF FAMILY :

(A) <u>SPOUSE</u>	NAME	:
	AGE & DATE OF BIRTH	:
	NATIONALITY	:
	QUALIFICATION	:
	INTEREST	:
	HOBBIES	:
	PROFESSION	:
	CONTACT NO.	:

(B) DEPENDENT CHILDREN

1. NAME :

AGE & DATE OF BIRTH :

NATIONALITY :

QUALIFICATION :

WHETHER RESIDING WITH THE MEMBERS :

HOBBIES :

2. NAME :

AGE & DATE OF BIRTH :

NATIONALITY :

QUALIFICATION :

WHETHER RESIDING WITH THE MEMBERS :

HOBBIES :

25. NAME OF OTHER CLUBS / INSTITUTION WHERE MEMBERSHIP CURRENTLY HELD(FURNISH DETAILS)

26. ANY OTHER RELEVANT INFORMATION

SIGNATURE (DATE)

-II-

UNDERTAKING BY THE APPLICANT FOR MEMBERSHIP AT NOI (KOCHI)

I understand that the membership granted to me is for a period of one year on temporary basis and re-admission shall be at the sole discretion of the NOI management and I shall abide by their final decision. I also understand that I shall have no claims or rights for continued membership on expiry of the specified term of membership or shifting of my residence out of Kochi during the period of my membership.

SIGNATURE (DATE)

1. Application received on :
2. Amount received :
3. Approved for Managing Committee on :
4. Approval of Chairman/President/Patron on :
- 5 . Name on Main Notice Board –
 Displayed on :
 Removed on :
6. Introductory Cocktails Party on :
7. Final Approval :
 Membership No. :
 Membership w.e.f :
 Expiry on :

Honorary Secretary

-II-

Chairman / President / Patron-in-Chief